

# RCTCM Prom 2021 Checklist

Please have this paper on top of all the required documents to ensure your items are kept together. Use this checklist as a guide for all the documents that need to be submitted in order to attend prom.

**See Ms. Tyler in room 274C for questions.**

- Dues paid in full**
  - Juniors make sure all three years are paid up (see Ms. Tyler with questions)
  - Seniors make sure all four years are paid up (see Ms. Evans or Ms. Moss with questions)
- Prom COVID-19 Expectations & Rules E-Form** signed and submitted to Ms. Tyler by 5/14 (Student, Parent & Guest if applicable)
- Prom General Information, Rules, and Regulations Form** signed and submitted to Ms. Tyler by 5/14
- Prom Survey** completed by 5/14 (scan code below)
- Prom Attire Guidelines and Approval Form** signed and submitted to Ms. Tyler by 5/14 (if applicable)
- Prom Guest Request Form & Ticket Money** signed and submitted to Ms. Tyler by 5/14 (if applicable)
- Prom RSVP** submitted to the form by 5/14 (scan code below)



[COVID-19 Expectations Form](#)



[Prom RSVP](#)



[Prom Song Survey](#)

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Student Name

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Parent(s) Name

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Student Signature

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Parent Signature

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Parent Contact Information #1

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Parent Contact Information #2